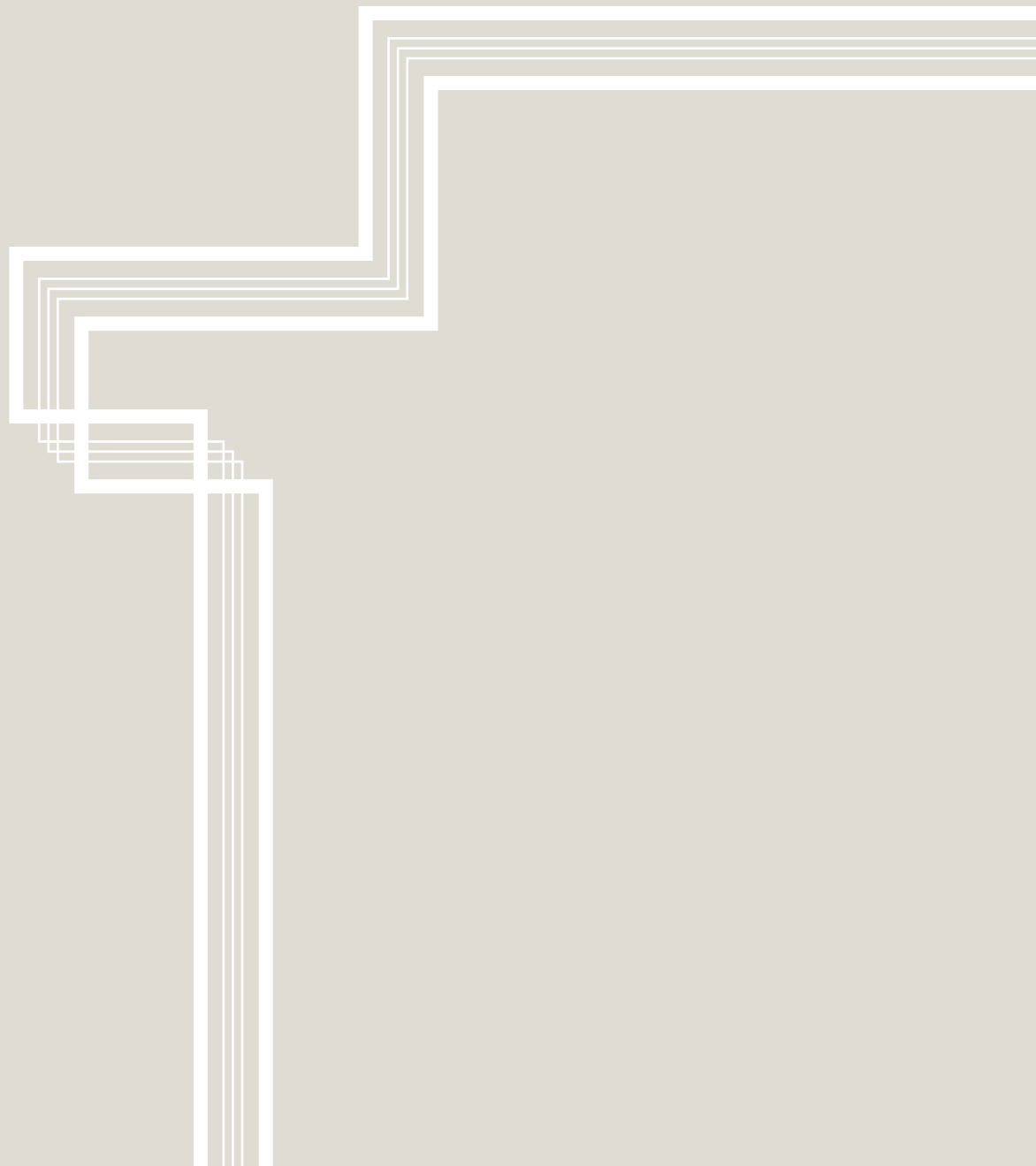


RIBA 

VENUES AT 66 PORTLAND PLACE

20TH CENTURY GLAMOUR WITH
21ST CENTURY SERVICE

RIBA GALLERY



66 PORTLAND PLACE : VENUE INFORMATION

RIBA GALLERY

The RIBA Gallery is a striking, contemporary space in the heart of the art deco inspired 66 Portland Place.

The full length windows and simple décor make this bright room a perfect blank canvas for events. Perfectly suited for a variety of functions from fashion shows to fine dining; wine tastings to weddings.

Hiring both the RIBA Gallery and adjacent First Floor Landing provides an elegant space for an evening dinner and drinks for up to 104 people. Alternatively combining all three spaces on the First Floor allows for a spectacular exclusive event; with 250 guests able to enjoy drinks in the Gallery and Landing followed by a grand dinner in the glamorous Florence Hall.

During the day this room can be used as a conference space with a capacity of 126 theatre style or a cabaret style for 77. Alternatively, the RIBA Gallery provides the ideal area for a standing buffet lunch for up to 100 people; the perfect accompaniment to our Jarvis Suite on the lower ground floor of the building.

The RIBA Gallery is used for exhibitions at certain times of the year so please contact the Venues team for availability.

CAPACITIES

RIBA GALLERY

Theatre Style with projection, no catering	126
Theatre Style with projection and catering	104
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Cabaret Style, tables of 7, with catering and projection	63
Cabaret Style, tables of 5, with catering and projection	45
Cabaret Style, tables of 7, no catering	77
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Seated Dinner, 13 tables of 8	104
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Wedding Ceremony	130

MEASUREMENTS

L 18.7m W 6.3m





COSTS: ROOM HIRE RATES 2012 (VAT EXEMPT)**RIBA GALLERY****Monday to Friday**

0900 - 1700 £1,200

1800 - 2300 with First Floor Landing £2,650

1800 - 2300 with First Floor Landing & Florence Hall **£6,200****Saturday**1800 - 0000 with First Floor Landing & Florence Hall **£6,800****Sunday**1700 - 2300 with First Floor Landing & Florence Hall **£7,800****AUDIO VISUAL FACILITIES**

The following packages represent our most frequent client requirements however the AV team will be delighted to advise on further audio, presentation and lighting solutions for your event.

RIBA GALLERY AV PACKAGEweekday **£495**weekend **£595**

AV technician, projector, screen, 2 laptops, switchgear, PA system, up to 7 wired microphones, 2 radio microphones of any combination & lectern

RIBA GALLERY AV + LIGHTING PACKAGEweekday **£595**weekend **£695**

AV technician, projector, screen, 2 laptops, switchgear, PA system, up to 7 wired microphones, 2 radio microphones of any combination, lectern & uplighting

Please note:

- Clients are not permitted to bring in their own equipment
- The AV team are happy to meet with clients for consultation in preparation for events and conferences and do accept presentations by email in advance

CONTACT

To discuss your event please contact the RIBA Venues team

020 7307 3888

venues@riba.org