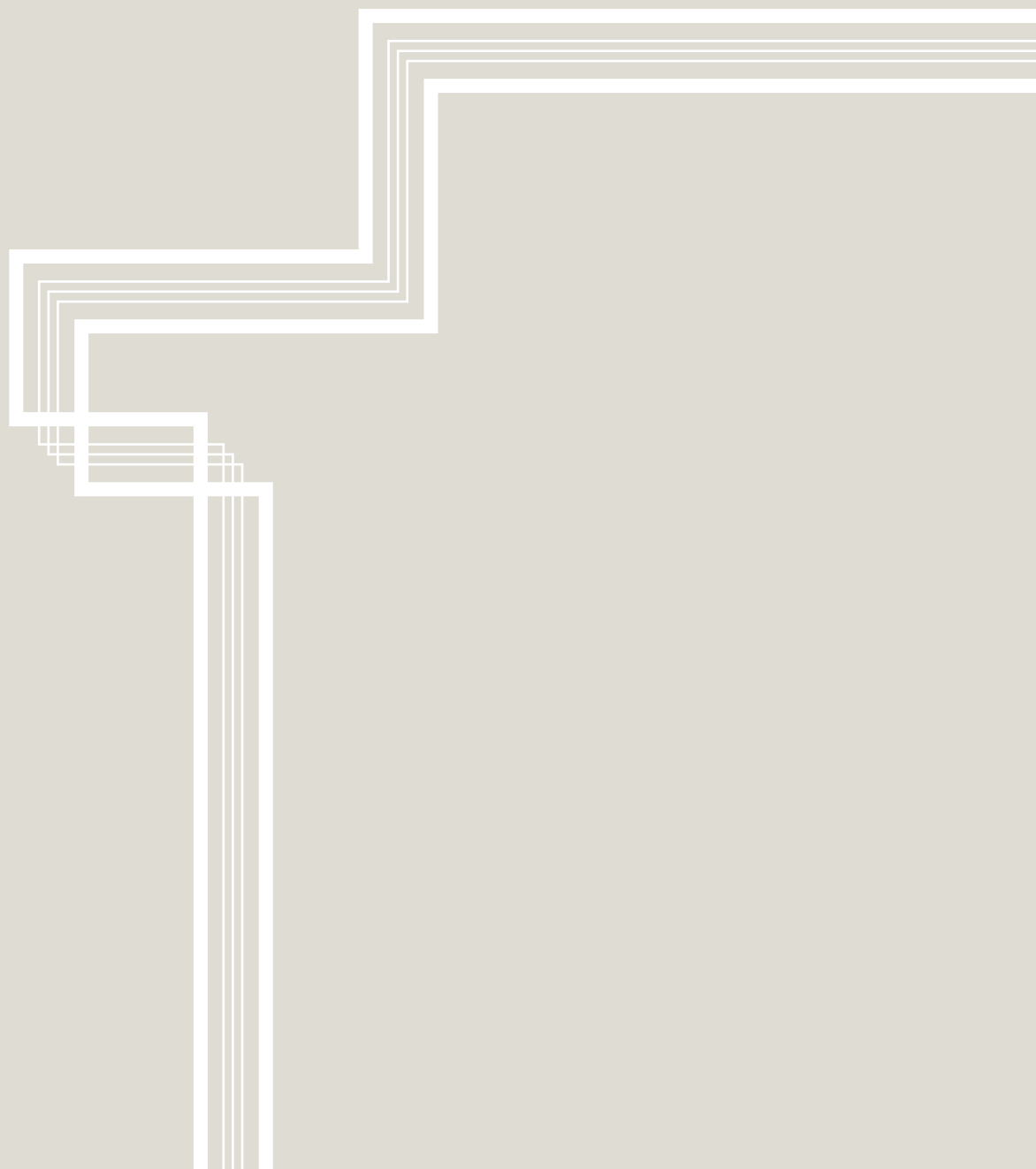


RIBA 

VENUES AT 66 PORTLAND PLACE

20TH CENTURY GLAMOUR WITH
21ST CENTURY SERVICE

AUDIO VISUAL





AUDIO VISUAL SERVICES AT THE RIBA

During your time at the RIBA, we understand how important technology is for a successful event. The RIBA offers a fully comprehensive portfolio of contemporary audio visual facilities, with meeting rooms and venues spaces suitably equipped with a range of equipment. From basic presentation tools, wifi networks, video conferencing and other communications services; through to full awards production and lighting design. Specifically designed AV packages also add further value to our most popular spaces.

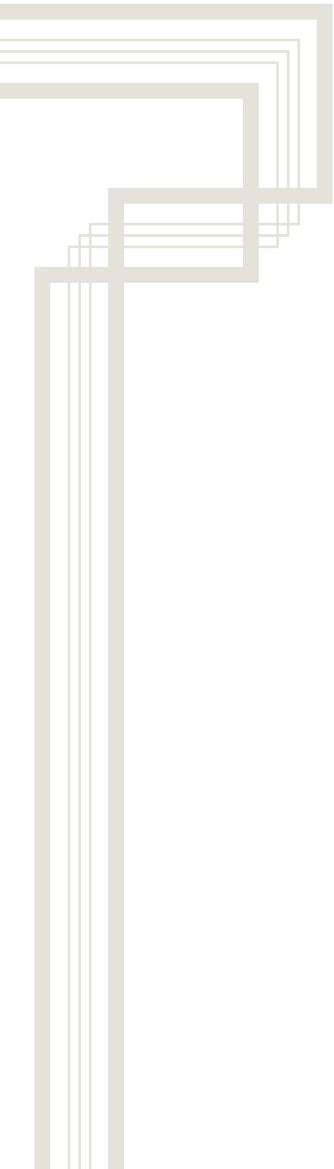
Our experienced in-house AV team is on-site throughout your time with us and will be here to support your event from start to finish. Where appropriate we are happy to provide tailored quotations for your event and offer advice or guidance ensuring a confident and stress-free presentation of your event.

Please note:

- Clients are not permitted to use their own equipment other than laptops & media storage
- If your event requires specific technical support, this must be booked in advance
- RIBA AV technicians will only provide support for in-house equipment
- The RIBA Venues team reserves the right to change audio visual rates without notice
- Audio visual rates are based on a per day charge and exclude VAT

CONTACT DETAILS

AV team at RIBA VENUES
020 7307 3888
av@riba.org
www.ribavenues.com



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EQUIPMENT MEETING ROOMS

DATA DISPLAY £195

for connection to laptop, includes leads, screen & technical support

DATA DISPLAY £95

Nash rooms, Inigo Jones, Wornum and Martin rooms

PC LAPTOP £150

PRESENTER REMOTE £25

FLIPCHART £15

paper and pens included

FLAT PANEL VIDEO MONITOR & DVD COMBI UNIT £95

FASTFOLD SCREEN 10' X 7'5" £75

front or rear projection

FASTFOLD SCREEN BLACK DRAPE KIT £75

REPEATER SCREENS £250

2 x 40" LCD screens

DIGITAL VISUALISER £40

DVD PLAYER £40

PUBLIC ADDRESS / AUDIO SYSTEMS

PA SYSTEM £130

includes wired microphones

WIRELESS RADIO MICROPHONES £55

handheld, lapel or headset

CD PLAYER £35

COMMUNICATIONS

DEDICATED WIFI INTERNET CONNECTION (2mbps) **£75**

CONFERENCE PHONE **£75**

AUDIO RECORDING

FULL DAY AUDIO RECORDING **£200**

Available on Audio CD or Mp3.

Allow 7 working days for delivery. This will include 1 copy of the recording, additional recordings available, price on request

HALF DAY AUDIO RECORDING **£150**

up to 5 hours

PRIORITY DELIVERY RECORDING **£25**

CAMERA EQUIPMENT

ROLE PLAY KIT from **£175**

PRO CAMCORDER WITH TRIPOD **£240**

MINI DVD CAMCORDER WITH TRIPOD **£125**

WREN ROOM PACKAGES

WREN AV PACKAGE **£395**

103" plasma data display, PA system with 7 wired (top table / lectern) microphones, 3 radio microphones, lectern & presenter remote

WREN AV + LIGHTING PACKAGE **£455**

103" plasma data display, PA system with 7 wired (top table / lectern) microphones, 3 radio microphones, lectern, presenter remote & uplighting

JARVIS SUITE PACKAGES

The Jarvis Hall is a fully-equipped, naturally-lit lecture theatre with stage, twin lecterns and tiered seating for 284 delegates. With floor-to-ceiling wood panelling concealing, state-of-the-art audio-visual equipment, the room creates an inspirational and comfortable atmosphere for conferences, seminars and screenings.

The following packages represent our most frequent client requirements however the AV team will be delighted to advise on further audio, presentation and lighting solutions for your event.

JARVIS PA PACKAGE

weekday **£495**

weekend **£595**

AV technician, PA system, up to 9 wired microphones & 2 radio microphones of any combination

JARVIS AV PACKAGE

weekday **£595**

weekend **£695**

AV technician, high definition projector, switchgear, PC & Mac, up to 5 preview monitors, presenter remote, , PA system, up to 9 wired microphones & 2 radio microphones of any combination

JARVIS FOYER BESPOKE CREATIVE LIGHTING

£350

a must-have addition for creative conference & event branding
6 x Mac250 Entour moving head lights and programming & AV technician

JARVIS FOYER UPLIGHTING

from **£95**

JARVIS FOYER PROJECTION

£95

Please see Jarvis Suite information for further details on the space

FLORENCE HALL PACKAGES

Dominating the first floor is the magnificent Florence Hall, the largest and most richly decorated room in the building. The space is perfect for standing receptions, seated dinners, awards ceremonies, screenings, weddings, celebrations and christmas parties.

The Florence Hall is equipped with full integrated audio-visual technologies; our AV team would be delighted to advise on lighting and presentation solutions for your event. The following represents our most frequent client requirements.

FLORENCE HALL AV PACKAGE

weekday **£545**

weekend **£695**

AV technician, projector, screen, PC + MAC, DVD player, switchgear, PA system with lectern microphone & 2 radio microphones of any combination

CREATIVE LIGHTING OPTIONS TO ADVANCE YOUR EVENT

FLORENCE HALL UPLIGHTING

£260

8 x LED pillar uplighters, 4 x LED downlighters on Terrace

CREATIVE INTELLIGENT LIGHTING

from **£80**

a must have addition for bespoke event branding

SmartMac moving head lighting including programming & AV technician

AWARDS LIGHTING

£495

AV technician, 2 x stage floodlights on tripods, 8 x LED uplighters, 4 x outside terrace LED downlighters & 4 x uplighters for staging

FLORENCE HALL DISCO LIGHTING

£350

4 x SmartMac moving head lighting and up to 2 banks of coloured PAR lighting including programming

Please see Florence Hall information for further details on the space

RIBA GALLERY PACKAGES

Full length windows and simple decor make this bright room the perfect blank canvas for a variety of events

Our AV team would be delighted to advise on lighting and presentation solutions for your event. The following represents our most frequent client requirements for the Gallery.

RIBA GALLERY AV PACKAGE

weekday **£495**

weekend **£595**

AV technician, projector, screen, 2 laptops, switchgear, PA system, up to 7 wired microphones, 2 radio microphones of any combination & lectern

RIBA GALLERY AV + LIGHTING PACKAGE

weekday **£595**

weekend **£695**

AV technician, projector, screen, 2 laptops, switchgear, PA system, up to 7 wired microphones, 2 radio microphones of any combination, lectern & uplighting

Please see RIBA Gallery information for further details on the space



LIGHTING AND EFFECTS

CREATIVE INTELLIGENT LIGHTING from £80

a must have addition for bespoke event branding
SmartMac moving head lighting including programming & AV technician

UPLIGHTING from £95

4-8 x coloured uplighters, LED or PAR as required, various colour options available

FOLLOW SPOT £50

Operator may be required

GOBO PROJECTOR £60

GOBO PRODUCTION POA

For lighting solutions for the Jarvis Suite, Florence Hall or RIBA Gallery please see appropriate pages

PUBLIC AREA PERSONALISED DISPLAYS

Digital signage for client / event information and logos is available in public areas, a perfect branding solution. These options are only available during restricted hours.

PERSONALISED 5TH FLOOR 42" DISPLAY £75

PERSONALISED RECEPTION 42" DISPLAY £75

PERSONALISED STAIRWAY 103" DISPLAY £250

RIBA AV TECHNICIAN RATES

All equipment hire includes technical assistance, should you require dedicated support where an AV technician is not detailed in the package, charges apply.

WEEKDAY AV DUTY MANAGER (up to 5 hours) £250

extra hour cost £40

WEEKEND AV DUTY MANAGER (up to 5 hours) £350

extra hour cost £50
